

DEPARTMENT OF POSTS
Claim application form for settlement of Savings Certificates of the deceased holder where the claim is preferred on legal evidence of heirship.

To
The Postmaster
.....

Sir,

In connection with the settlement of Post office certificates standing in the name of the (deceased) in the books of (name of Post office), I a (state the full relationship) of the deceased, who died on hereby claim the payment of the value of the post office certificate(s) No..... In support of the claim, I, hereby, submit the original/certified/attested copy of the following :

- i) A succession certificate granted by Under No. dated
- ii) Probate of will granted by under No..... dated
- iii) Letters of Administration of the Estate of the deceased granted by under No. dated

Address

Yours faithfully,

Date

(Signature of the claimant)

CERTIFICATE BY TWO WITNESSES

We hereby certify that the person who has applied and put his signature on the application for the payment is the real claimant and the same person in whose favour the Succession Certificate/Probate of will/letters of Administration has been granted by the court.

Date :

1. Signature & Address

.....
.....

Date :

2. Signature & Address

.....
.....

TO BE FILLED IN BY THE POST OFFICE

CERTIFIED THAT I am satisfied that the legal evidence of heir ship produced by the claimant is genuine and that the claimant whose name appears in the application form is the person mentioned in the Succession Certificate/Probate of will/letters of Administration.

Signature of the Postmaster

Date stamp of PO

Note : Whenever copies of the original documents are produced, the claimant should get them attested by a responsible officer of the post office.