

## APPLICATION FOR ISSUE OF NOC FOR TRANSFER OF DWELLING UNIT

The Managing Director  
I R W O  
New Delhi

Dated:.....

**Sub: Transfer of Dwelling Unit No.....in Rail Vihar.....**

Dear Sir,

I, .....am the original allottee/Transferee of above mentioned dwelling unit as per allotment/NOC letter No..... dated ..... I want to transfer the said dwelling unit to Shri/Smt.....s/o/ d/o / w/o ..... r/o ..... , who is primary member of IRWO/ falls under category of eligible persons being.....

I, .....am interested in getting transfer of the allotment of the said dwelling unit in my name. I am eligible being..... I would abide by all the terms and conditions of the allotment as agreed by the original/first allottee/Transferee as above.

We request you to issue the necessary No Objection Certificate (NOC) for the same.

Following documents are enclosed.

- i) Affidavit by Transferor on non judicial stamp paper of Rs. 50/- duly notarized in Annex F-2.
- ii) Affidavit by Transferee on non judicial stamp paper of Rs. 50/- duly notarized in Annex F-3.
- iii) Undertaking by Transferee on non judicial stamp paper of Rs. 100/- duly notarized in Annex F-4.
- iv) Specimen signatures of transferee duly attested by Bank Manager in Annex F-5.
- v) Four photographs of transferee duly attested by Bank Manager/Gazetted Officer/Notary Public.
- vi) Copy of duly executed and registered Conveyance Deed/Sale Deed.
- vii) Documentary evidence of transferee being a member of IRWO (Membership No.....), if applicable.
- viii) Demand Draft No.....dated..... for Rs..... drawn on..... representing administrative charges (transfer fee) from both of us.
- ix) No due certificate from Society maintaining the colony in Annex F-6.

**Signatory No.1 (Transferor)**

Signature

Address

Telephone No.

Land line

Mobile

**Witness 1**

Signature

Name

Address

**Signatory No.2 (Transferee)**

Signature

Address

Membership No.

Telephone No.

Land Line

Mobile

**Witness 2**

Signature

Name

Address