

**HARYANA GOVT GAZ (EXTRA)
(CHTR, SAKKA)**

**FORM 1
[SEE RULE 3 (1)]
FORM OF COMPLAINT
BEFORE THE LOKAYUKTA, HARYANA**

Complainant son of, d/o,
w/o.....
(add description of profession residence etc.)

In the matter of allegation against.....S/o, D/o,
W/o.....holding the office of
.....at.....

The above named complainant is satisfied that the aforesaid public servant: -

- (1) has knowingly and intentionally abused his position as such to obtain any undue gain.....or favor to him self or to any other person or to cause undue harm to any other person; and /or
- (2) was Actuated in the discharge of his functions as such public servant by corrupt motives, and/or
- (3) is guilty of corruption; and/or
- (4) is in possession of pecuniary resources of property dis-proportionate to his know source of income and such pecuniary resources of property is held by the public servant personally or by any member of his family or by some other person on his behalf.

(Strike out the clause or clauses not relevant to the complaint).

To support the allegations the complainant relies on the following facts and is also filing an affidavit: -

- (1)
- (2)
- (3)
- (4)

HARYANA GOVT. GAZ (EXTRA)
(PAUSE SAKKA)

The complainant has/has not for the same matter resorted to a remedy by way of proceeding before a tribunal/ a court of law/ an authority empowered to decide the matter particulars of which are as under: -
(give particulars and result, if any)

The necessary deposit of Rs. 500/- has been made by affixing judicial stamps of that value on the complaint.

PRAYER

It is, therefore, prayed that an inquiry be made against the public servant

.....
Signature/ thumb mark of the applicant

VERIFICATION

I.....s/o, d/o, w/o Shri.r/o.....
hereby verify that the facts stated by me in paras.....to. in
the complaint are true to my personal knowledge and/or facts stated by me
in the paras.....to.....are based on information
received from. (.give the name) and/or documents, and the same
are believed by me to be true.

.....
Signature/ thumb mark of the applicant

HARYANA GOVT. GAZ (EXTRA)
(PAUS, SAKKA)

FORM 11
[SEE RULE 3(1)]

NOTE: - This affidavit should be got prepared on a non judicial stamp paper worth Rs 3/- and then it should be got attested from a notary or an Oath commissioner or Magistrate 1st class.

FORM OF AFFIDAVIT

I.....s/o, d/o, w/o Shri.....Profession.....,
resident ofTehsil.....District.....do hereby solemnly affirm
and state as follows: -

- (1) that I am the complainant in this case;
- (2) that the statements of this complaint have been read by/read over to me and understood heard by me and these are true to the best of my knowledge and belief;
- (3) that the facts stated by me in paras.....to.....are true to the best of my personal knowledge and facts stated in paras.....are based on the information given to me by Shri.....and/or documents which, I believe to be true.

.....
Signature/ thumb mark or the deponent.

Place.....
Dated.....

Affidavit sworn before me.

Certified that the above averment was declared before me on oath/
affirmation this.....day of.....200 at in
the district of.....by Shri/Smt/Miss.....who was
identified by Shri/Smt/Miss.....who is personally known to me.
The contents of the above affidavit have been read over and explained to the
deponent who admitted the same to be correct and true.

.....
Designation of the authority before whom affidavit is sworn

Place.....
Dated.....

HARYANA GOVT. GAZ (EXTRA)
(PAUS , SAKKA)

FORM 111

[See RULE 8 (i)]

**FORM OF CERTIFICATE TO BE GIVEN BY THE OFFICE OF THE
LOKAYUKTA HARYANA CHANDIGARH TO A PERSON FOR TENDERING
EVIDENCE BEFORE LOKAYUKTA**

1. Certified that.....was summoned to give evidence before the Lokayukta in his public/private capacity in case of.....and was required to attend for a period of.....days i.e. from.....to.....

2. Further certified that he has been paid the following amounts in accordance with the Rules for attending the office of the Lokayukta for the purpose.
 - (i) Travelling Allowance Rs.....
 - (ii) Subsistence Allowance Rs.....

Place.....

Date.....

For: Lokayukta, HR.

FORM NO IV

{SEE RULE 6(2)}

OFFICE OF THE LOKAYUKTA, HARYANA CHANDIGARH

Proceedings No.....Dated.....

To

Shri/Shrimati.....

Sir/Madam,

Ref: - Your complaint dated.....

Your complaint dated.....against Shri/Shrimati.....is found to be deficient in the following particulars. You are hereby requested to supply the omissions and rectify the defects mentioned below within ten days after receipt of his communication, failing which your complaint will be disposed of on the basis of the available material.

Yours faithfully,

Registrar,
For the Lokayukta of Haryana.

Omissions to be supplied: -

1. Prescribed fee of Rs 500/- to be paid.
 2. Complaint is not signed by the complainant.
 3. Affidavit of the complainant in the prescribed Form and/or of the witnesses not enclosed.
 4. Name designation and address of the public servant complained against not furnished.
 5. Documents relied on or true copies thereof in the custody and control of the complainant not enclosed
 6. Particulars of documents relied on not in the custody or control of the complainant not furnished.
- (5) Required sets of copies of affidavits and documents not enclosed.
- (6) Other reasons.

FORM NO V

{SEE RULE 6(4)}

Office of the Lokayukta Haryana, Chandigarh.

Proceedings No.....

Dated.....

To

Shri/Shrimati.....

Sir/Madam,

Your complaint, dated.....containing certain allegations against Shri/Shrimati.....is rejected for the reasons mentioned below:-

Lokayukta

Reasons for rejection of the complaint:

1. The defects and/or omissions pointed out in proceedings No.....dated.....have not been rectified and/or supplied.
2. The complaint does not disclose an allegation, which can be investigated by the Lokayukta.
3. The complaint, is:
 - (a) frivolous
 - (b) vexatious
 - (c) not made in good faith
4. There are no sufficient grounds for investigating the complaint
5. Other remedies are available to the complainant and in the circumstances of the case it would be more proper for the complainant to avail of such remedies
6. The public servant against whom the complaint is made is not one in respect of whom a complaint can be entertained by the Lokayukta
7. The complaint is made after the expiry of six years from the date on which the Action complained against is alleged to have taken place
8. An earlier complaint based on the same allegation as those made in the present complaint was previously disposed of by the Lokayukta or any other authority through proceeding No.....dated.....
9. The prescribed fee of RS.500/- has not been paid.

FORM NO VI
{See rule 14(1) (a) & (b)}
Proceedings of the Lokayukta Haryana Chandigarh

No.....

Dated.....

To

Shri/Shrimati.....

Sir/Madam,

Ref: - Complaint noof20.....

After conducting a preliminary verification into the above complaint the Honourable Lokayukta proposes to conduct an investigation into it. So, you are hereby afforded an opportunity to offer your comments on:

- (i) The complaint dated..... sent against you by Shri/Shrimati.....A copy of which is herewith enclosed along with copies of affidavits produced by the complainant;
- (ii) The enclosed statement containing an allegation against you which the Hon'ble Lokayukta has on his own motion proposed to investigate for the grounds mentioned therein;
- (iii) The Action in respect of which the Governor of Haryana has required the Hon'ble Lokayukta to conduct an investigation as per the enclosed copy.

You may therefore submit your comments as aforesaid onat 10.30 A.M. before the Hon'ble Lokayukta at his office together with such affidavits of witnesses and documents in the original and three sets of copies thereof as you may desire to be examined and considered before further steps in the investigation are ordered.

You may engage another public servant or a legal practitioner to represent you.

If you fail of appear in the aforesaid manner and submit your comments as aforesaid further investigation may be proceeded with on the basis of the material available.

Yours faithfully

Registrar,
For the Lokayukta, Haryana.

Form no VII
(See section 13 of the Act)
Before the Lokayukta Haryana Chandigarh

Complaint no.....of.....

To

Shri/Shrimati.....

Sir/Madam

Whereas your attendance is required as a witness before the Lokayukta of Haryana in the above complaint-

- (a) to give oral evidence; and/or
- (b) to produce the documents mentioned in the annexure hereto.

You are hereby required to appear personally before him and produce or cause production of the required documents at 10.30 A.M. onyou will be paid travelling allowance and daily allowance at the admissible rates.

If you fail to comply with this order without valid reason you will be subjected to the consequences of non compliance with the summons as laid down in rule 12 of Order XVI of the Code of Civil Procedure 1908.
Given under my hand and the seal of the Lokayukta of Haryana
this.....day of.....200.....

Lokayukta

ANNEXURE

Description of the documents required to be produced

- 1.
- 2.
- 3.